

**Administrative Professional Council
Executive Committee Report
January 21, 2009**

The Executive Committee met on January 14 at 1:30 pm. Those present: Don Castle, Allyson Sutphin, Dave Hahn, Sharon Walters, Becky Armstrong, Heidi Jung, Mike Cubley and Patti Cosgrove.

The committee reviewed the minutes from the December meeting and a draft of the meeting agenda for the January A/P Council meeting. Both will be presented at the January A/P Council meeting.

Chairs Report:

No Board of Trustees meeting in January. The committee discussed anticipated 2010 budget issues. The Chancellors Search Committee is in the process of screening resumes. May 1, 2009 is the target date to have the job description and announcement posted.

Don asked Mike Cubly to talk about spring enrollment. Mike Spring reported that enrollment is down. The freshmen and sophomores are up, but juniors and seniors are down. Presently the students admitted for fall are down 33% (600 students) from last year. Processing applications used to take five minutes, it now takes 15 minutes. They are behind at this time. Four new admissions clerks will be hired to help with the back log.

Constituency Heads Committee:

There was no constituency heads meeting in January to-date.

Committee on Committees:

Allyson requested that the Mentor Program responsibility be discussed at the next meeting. She feels it should be assigned to another committee or possibly become a task force.

Constituency Relations:

The A/P staff awards committee will meet on January 29. The date for the spring reception will follow the Chancellor's award banquet. That date has not yet been determined.

Operating Paper:

The committee plans to meet this month to discuss length of A/P council terms.

Staff Benefits:

No report.

Staff Welfare:

No report.

New Business:

An election ad hoc committee will be selected at the next meeting. A/P Council input is requested from the SIUC Senior Marketing Team on how we would prioritize markets (age groups, regions, etc.)

Submitted by: Sandy Rhoads, Vice Chair A/P Council